

**AZ AER Meeting Thursday, April 19, 2018
4:00 PM**

Meeting number: 804 414 043

Meeting password: azaer

Audio connection: +1-240-454-0879 USA Toll

Attending: Tamara Bishop-Amavilah, Spencer Churchill, Danielle Cummings, Chris Hawk, Cody Franklin, Sunggye Hong, Jared Leslie, Cecilia Onaiyekan, Julie Rock, Garrison Tsinajinie, Jenny Wheeler

Roll call: Danielle

Evaluations and Carlos O'Brien's Night: Garrison

Vote on Meeting Minutes for February and March: Danielle

- All approved

Impressions of the Workshop—What Went Well, What to Improve:

- Thank you notes were nice
- Participants liked the group discussions as well as the individual sessions
- Ask presenters for specific accessible file types
- Offer conversion assistance
- State testing sometimes conflicts with spring workshop
- Felt it was a collaborative effort
- Jenny is impressed by the diversity of talent on this board and how hard everyone worked

Workshop Income and Overall Finances: Julie

- Income from registration \$2800, expenses \$916
- \$227 from fundraising

Vendors: Chris and Spencer

- 80 on the list
- Chris is updates some of the contacts
- Spencer and Chris can contact them

Other Items of Interest: Jenny

- Jared's session – timely production of braille materials, shared many solutions, wanted the recommendations summarized and sent to the list serve, help media center to provide a timeline for production of materials
- Student aer member scholarships

- We don't have a set of guidelines for qualifying students with visual impairments – this could be a discussion at Fall conference
- Board members are allowed to apply for prof mini grant
- Board members on board for one year can attend free, if you can pay through your organization please do but if you can't then it is covered

Adjourned: 4:45pm